

Position Description

YOUTH COMMUNITY CONNECTIONS AMERICORPS PROMISE FELLOW

Title: AmeriCorps Promise Fellow

Placement Site: Youth Community Connections,
200 Oak Street SE, Suite 270B, Minneapolis, MN 55455

Supervisor: Laura LaCroix-Dalluhn, Executive Director, 612-627-0160,
laura@youthcommunityconnections.org



Position Overview

The mission of Youth Community Connections is to ensure that Minnesota communities have the resources they need to provide afterschool and summer learning opportunities. The Promise Fellows' year of service focuses on promoting the benefits and impacts of engaging in quality after school and summer learning opportunities through policy and systems development. The Promise Fellow does this in partnership with Youth Community Connections, its partners, and the Minnesota Alliance With Youth.

Position Responsibilities

Essential Functions

Promote the benefits and impact of engaging in quality after school and summer learning opportunities:

- Educate community members, community groups, business leaders and decision makers about the benefits of after school and summer learning opportunities – especially as they related to closing the achievement gap and increasing civic engagement
- Plan and facilitate policy committee meetings with executive director and committee chair
- Monitor policies and funding decision during Minnesota's legislative session that impact after school and summer learning opportunities
- Research benefits of engaging in quality after school and summer learning opportunities
- Write research briefs that highlight benefits of engaging in quality after school and summer learning opportunities

Marginal Functions

Promote youth engagement strategies and opportunities with partner organizations and communities across the state:

- Provide informal and formal presentation on the power of educating the public and decision makers about the benefits of engaging youth in meaningful opportunities – including after school and summer learning programs
- Promote awareness about the value of youth participation and engagement as a youth development strategy with partner organizations and communities in Minnesota
- Provide technical assistance to partner organizations to plan for and develop their own youth advisory work group

Additional Responsibilities

- Assist supervisor in keeping program records and evaluating program outcomes, making changes as needed based on evaluation data.
- Participate in all Alliance and AmeriCorps required meetings and assignments

Requirements

- Must be 18 years old
- U.S. citizen or U.S. National or have status as a Lawful Permanent Resident Alien
- Able to serve in a full time position (e.g., not a full time student or working elsewhere full time)
- Interested in serving youth and the community
- Please note that final candidates will be required to successfully pass a background check before being officially enrolled by the Minnesota Alliance With Youth

Qualifications

- Interest in youth, service, education, and non-profit work
- Strong written and oral communication skills
- Able to deal effectively with ambiguity of tasks and able to take initiative
- Ability to collaborate and communicate well with others from a variety of backgrounds
- Self-motivated, able to work independently without daily supervision—strong organizational skills a must
- Able to present oneself in a highly professional manner and be an ambassador of the program

Desirable Characteristics

- Associates or Bachelor of Arts Degree in community or youth development, education, or related field
- Volunteer experience and desire to develop a strong ethic of service
- Experience working collaboratively with youth and adults
- Commitment to positive youth development

Typical Work Environment

- Able to work independently with minimal direction
- Work setting may include working in a cubicle and/or sharing office and computer with other members/staff
- Able to work at a computer for up to 8 hours per day
- Able to work in environment that is quiet but with many people demanding attention

Benefits

As a full-time AmeriCorps member, Promise Fellows serve 1700 hours from August 15, 2010 to August 14, 2011 and receive: Modest Living Allowance (appx. \$950/month, pre-tax); Health Insurance; Qualified Student Loan Deferment; \$4725 Education Award upon successful completion of service; Ongoing, extensive support and training

To apply, please email cover letter, resume, and three references to:

Laura LaCroix-Dalluhn, Executive Director

Youth Community Connections, 200 Oak Street SE, Suite 270B, Minneapolis, MN 55455

Email: laura@youthcommunityconnections.org

Please note

- We are committed to recruiting and engaging individuals without regard to disability, gender, race, religion, or sexual orientation.
- Reasonable accommodations provided upon request.
- This document is available in alternative formats.